ADVENTURERS SCHOOL AGE CARE LTD.

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Subsidy Agreement

The Government of Alberta provides a subsidy program for families whose child(ren) attend a licensed childcare program, and whose annual household income is $90,000 or less ($180,000 if your child is in kindergarten), to help offset the monthly cost of childcare. This money is paid directly to Adventurers and will be automatically deducted from your monthly EFT charge. Please note however, you are still required to pay the full registration fee of $50 and $200 deposit at the time of registration.

For more information about the subsidy program, or to apply for subsidy, please call 1-877-644-9992 or visit https://www.alberta.ca/child-care-subsidy.aspx

If you are a family who intends to apply for subsidy, or who already has subsidy in place, please fill out and sign the information at the bottom of this page. **By signing, you are informing us that your child is eligible for subsidy and that we should therefore process a claim on your behalf, and you are also agreeing to the following:**

- Note that subsidy claims are submitted by Adventurers on or around the first of each month, for the period of the month previous. We are not advised of any reduction to your subsidy amounts until our claim is processed, and therefore you may be responsible for retroactive amounts owed to Adventurers.
- When applying for subsidy, please be sure to select the correct program from the dropdown menu on their website; Adventurers has multiple locations, and your subsidy will not be processed correctly if you select the wrong program/school.
- If you already have subsidy in place at another program and are moving your child to Adventurers, it is your obligation to contact the subsidy office and transfer your subsidy to our location. If you fail to do so and our claim is denied, you will be responsible to pay the full amount for the month in question.
- When you are approved for subsidy, you will receive an approval letter outlining the subsidy amount you have been approved for, its expiration date, and the minimum number of hours your child must spend in our program each month, in order to receive full subsidy. This amount is typically between 50 to 100 hours. If your child attends fewer than the minimum number of hours required, your subsidy for that month will be reduced or denied, and you will be responsible to pay Adventurers the difference. **This difference will be automatically charged to your account on the 20th of each month**, unless you contact us to make alternative arrangements. An email will be delivered to you between the 10th and 19th of each month, advising of the charge and the amount.
- **Please attach your subsidy approval letter to this agreement or email it to accounts@adventurers-sac.com as soon as you receive it. If we have not received an approval letter prior to your child's start date, you will be charged the full fee for that month.**
- If your application for subsidy is denied, or if you are granted an amount less than you anticipated, you will be responsible to Adventurers for the difference.
- Please note that when withdrawing your child(ren) from Adventurers, your $200 deposit will not be returned until we have received your final month's subsidy from the province, and that your deposit may be applied against any subsidy shortfall.
- This agreement shall remain in effect for the duration of your child(ren)'s time at our program, unless you contact us to rescind the agreement.

Parent Name: _____

Child Name: _____

School/Program your child attends: _____

Signature: _____ Date: _____